



## Board of Fire Commissioners

### Regular Meeting Minutes April 4, 2023

Clark County Fire District 5  
11606 NE 66th Street, Suite 103  
Vancouver, WA 98662

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#### Call Meeting to Order

Chair Lyons called the meeting to order at 5:30 p.m. Commissioner Rhine and Commissioner Gibson were in attendance. Also present at the meeting were District Administrator Jennifer Bethke, VFD Deputy Chief Harmon and Deputy Administrator Chris Cohen.

#### Approval of Minutes

Commissioner Rhine motioned to approve the March 4, 2023 regular meeting minutes as submitted. Commissioner Gibson seconded the motion. All were in favor. The motion passed.

#### Chief's Report

- A. **New Squad Vehicles** - Chief Harmon reported on the status of the new "Squads". Two of the three vehicles should be in service July 1<sup>st</sup> of 2023.
- B. **Current Fire Academy** - Chief Harmon also reported on the current lateral academy that started two weeks ago. The attendance of the academy is down from 17 to 15. This was the result of two Air Force Pararescue Jumpers' military deployment.

#### Citizens' Communications

None.



## **Consent Agenda**

Commissioner Gibson moved to approve items A through H as submitted. Commissioner Rhine asked some questions about several items on the agenda. Administrator Bethke addressed each item. Commissioner Rhine seconded the motion. All were in favor. The motion passed.

The consent agenda included the following items:

A. Commissioners' Fund 6209	\$	7,086.31
B. Commissioners' Fund 6209	\$	13,849.77
C. Commissioners' Fund 6209	\$	27,753.60
D. Commissioners' Fund 6209	\$	3,604.55
E. Commissioners' Fund 6209	\$	598.29
F. Payroll Transmittal – February 16 to 28, 2023	\$	35,802.30
G. Payroll Transmittal – March 1 to 15, 2023	\$	30,963.56
H. Sales Refunds – March 2023	\$	6,939.03

## **Secretary's Report**

- A. **Commissioners' Fund Financials-February 2023** - Provided to the Board for informational purposes.
- B. **Classes Taught-February 2023** - Provided to the Board for informational purposes.

## **Board Communications**

- A. **Commissioners' PDC Filing** – Administrator Bethke reminded Board members that they must file their Personal Financial Affairs Disclosure before the April 15 deadline.

## **Old Business**

- A. None.

## **New Business**

- A. **Collection of Impact Fees**- There was a short discussion about the upcoming Clark County Council Workshop where County impact fees will be discussed. Administrator Bethke will brief




the Board prior the workshop on whether District 5 should have a representative attend. The workshop will be held on May 10, 2023.

**Adjournment**

The next Regular Meeting is scheduled for Tuesday, April 18, 2023 at 5:30 pm.

Commissioner Lyons adjourned at 6:01 pm.

Sincerely,

  
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Chair

  
\_\_\_\_\_  
Commissioner

  
\_\_\_\_\_  
Secretary to the Board

  
\_\_\_\_\_  
Commissioner