



## **Board of Fire Commissioners**

### **Regular Meeting Minutes January 2, 2024**

**Clark County Fire District 5  
11606 NE 66th Street, Suite 103  
Vancouver, WA 98662**

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#### **Call Meeting to Order**

Chair Lyons called the meeting to order at 5:30 p.m. Commissioner Gibson was in attendance. Commissioner Rhine attended via Zoom. Also present at the meeting were District Administrator Jennifer Bethke and Deputy Administrator Chris Cohen.

#### **Election of Board Chair and Pro Tem for 2024**

Commissioner Rhine nominated Commissioner Gibson for Board Chairman for 2024. Commissioner Lyons seconded the nomination. Commissioner Gibson accepted. All were in favor.

Commissioner Lyons nominated Commissioner Rhine for Pro Tem for 2024. Commissioner Gibson seconded the nomination. Commissioner Rhine accepted. All were in favor.

#### **Approval of Minutes**

Commissioner Lyons motioned to approve the December 5, 2023 regular meeting minutes as submitted. Commissioner Rhine seconded the motion. All were in favor. The motion passed.

#### **Chief's Report**

None.

#### **Citizens' Communications**

None.

#### **Consent Agenda**

Commissioner Lyons moved to approve items A through H as submitted. Commissioner Rhine seconded the motion. All were in favor. The motion passed.



The consent agenda included the following items:

A. Commissioners' Fund 6209	\$	11,796.66
B. Commissioners' Fund 6209	\$	29,802.38
C. Commissioners' Fund 6209	\$	5,664.46
D. Commissioners' Fund 6209	\$	3,508.02
E. Fire Station 11 Operations True-Up Per Resolution 221001	\$	219,753.00
F. Payroll Transmittal – November 16 to 30, 2023	\$	27,972.83
G. Payroll Transmittal – December 1 to 15, 2023	\$	29,802.15
H. Sales Refunds – December 2023	\$	4,927.75

**Secretary's Report**

A. **Classes Taught-December 2023** - Provided to the Board for informational purposes.

**Board Communications**

**American Heart Association Program Coordinator** – Administrator Bethke introduced Justin Oser as the new AHA Program Coordinator.

**Old Business**

None.

**New Business**

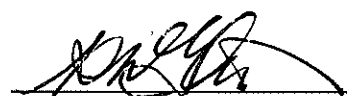
None.

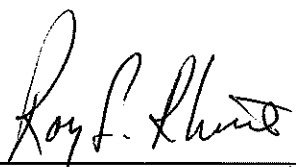
**Adjournment**

The next Regular Meeting is scheduled for Tuesday, January 16th, 2024 at 5:30 pm.

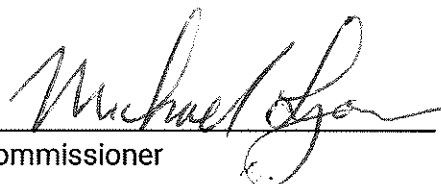
Commissioner Gibson adjourned at 5:36 pm.

Sincerely,

  
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Chair

  
\_\_\_\_\_  
Commissioner

  
\_\_\_\_\_  
Secretary to the Board

  
\_\_\_\_\_  
Commissioner