



Board of Fire Commissioners

Regular Meeting Minutes February 6, 2024

Clark County Fire District 5
11606 NE 66th Street, Suite 103
Vancouver, WA 98662

Call Meeting to Order

Chair Gibson called the meeting to order at 5:30 p.m. Commissioner Lyons and Commissioner Rhine were in attendance. Also present at the meeting were District Administrator Jennifer Bethke, VFD Deputy Chief Tony Fletcher and Deputy Administrator Chris Cohen.

Approval of Minutes

Commissioner Rhine motioned to approve the January 2, 2024 regular meeting minutes as submitted. Commissioner Lyons seconded the motion. All were in favor. The motion passed.

Chief's Report

VFD Deputy Chief Tony Fletcher was present in place of Chief Blue. The Board discussed a recent incident involving the theft of a department squad. Chief Fletcher reported that the incident was quickly resolved and the squad was recovered with no damage. As a result, new procedures have been put in place to secure apparatus and mitigate theft while crews are onscene.

Citizens' Communications

None.

Consent Agenda

Commissioner Rhine had questions regarding items on the consent agenda. Administrator Bethke responded to each inquiry and the Board was satisfied with her explanations. Commissioner Lyons moved to approve items A through G as submitted. Commissioner Rhine seconded the motion. All were in favor. The motion passed.

The consent agenda included the following items:

A. Commissioners' Fund 6209	\$	5,823.62
B. Commissioners' Fund 6209	\$	6,645.76



C. Commissioners' Fund 6209	\$	10,485.54
D. Commissioners' Fund 6209	\$	128,685.41
E. Payroll Transmittal – December 16 to 31, 2023	\$	25,137.33
F. Payroll Transmittal – January 1 to 15, 2024	\$	30,744.72
G. Sales Refunds – January 2024	\$	2,620.20

Secretary's Report

A. **Classes Taught-January 2024** - Provided to the Board for informational purposes.

Board Communications

None.

Old Business

None.

New Business

None.

Adjournment

The next Regular Meeting is scheduled for Tuesday, February 20th, 2024 at 5:30 pm.

Chair Gibson adjourned at 5:47 pm.

Sincerely,

A handwritten signature in black ink, appearing to be "A. Gibson", is written over a horizontal line.

Chair

A handwritten signature in black ink, appearing to be "Roy L. Hunt", is written over a horizontal line.

Commissioner

A handwritten signature in blue ink, appearing to be "L. Y. Bethke", is written over a horizontal line.

Secretary to the Board

A handwritten signature in blue ink, appearing to be "Michael Lyon", is written over a horizontal line.

Commissioner